***ECTS - EUROPEAN CREDIT TRANSFER SYSTEM***

# ***TRANSCRIPT OF RECORDS***

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| ***Name of Sending Institution*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Faculty/Department of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ECTS departmental coordinator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Tel.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail box: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Name of Student:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Matriculation date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Matriculation number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Name of Receiving Institution:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Faculty/Department of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ECTS departmental coordinator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Tel.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail box: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| --- | --- | --- | --- | --- | --- |
| **Course Unit code (1)** | **Title of the course unit** | **Duration of Course Unit (2)** | **Local grade (3)** | **ECTS grade (4)** | **ECTS credits (5)** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

(1) (2) (3) (4) (5) see explanation on back page

Diploma/degree awarded:

Date: Signature of registrar/dean/administration officer / Stamp of institution

(Coordinator of Erasmus Programme, in IPP)

NB : This document is not valid without the signature of the registrar/dean/administration officer and the official stamp of the institution.

(1) **Course unit code:**

Refer to the ECTS information Package

(2) **Duration of course unit:**

Y = 1 full academic year

1S = 1 semester 2S = 2 semesters

1T = 1 term/trimester 2T = 2 terms/trimesters

(3) **Description of the institutional grading system:**

A----------- 18/19/20

B----------- 15/16/17

C----------- 13/14

D----------- 11/12

E----------- 10

FX--------- 9

F----------- 0 a 8

(4) ECTS grading scale:

|  |  |  |
| --- | --- | --- |
| **ECTS Grade** | **%of successful students normally achieving the grade** | **Definition** |
| **A**  **B**  **C**  **D**  **E**  **FX**  **F** | **10**  **25**  **30**  **25**  **10**  **-**  **-** | EXCELLENT – outstanding performance with only minor errors  VERY GOOD – above the average standard but with some errors  GOOD – generally sound work with a number of notable errors  SATISFACTORY – fair but with significant shortcomings  SUFFICIENT – performance meets the minimum criteria  FAIL – some more work required before the credit can be awarded  FAIL – considerable further work is required |

(5) **ECTS credits:**

1 full academic year = 60 credits

1 semester = 30 credits

1 term/trimester = 20 credits